



Key West Woman's Club

319 Duval Street
Key West, Florida

Proposed New Member Information. Important: See guidelines below.

Please return this completed form, along with a dues check for \$150 made out to Key West Woman's Club,

to: **Key West Woman's Club Office**
P.O. Box 2924
Key West, Florida 33045

Complete the information requested below, as you would like it published on the Key West Woman's Club website. Please type the information in the form online before printing for signatures.

Name: Spouse / Partner:

Address:

E-Mail: Home Phone:

Cell Phone: Business Phone:

Birth Month: Day: Native State:

Monroe County Resident Since: Full Time (Yes/No):

Part-time Resident (Yes/No): From: To:

Please write a short biography of yourself, providing information which we may use to introduce you to the club members. Please also designate your special interests and skills you would like to utilize in service to our community.

Biography:

Guidelines To Become A Member of the Key West Woman's Club:

1. Sponsors must be Key West Woman's Club Members in good standing.
 2. Sponsors must have known applicant for at least three months.
 3. Prospective member must have attended three (3) regular meetings and must have volunteered in club activities a total of ten (10) hours (i.e., Fantasy Fest, Event Planning, Docenting, etc.).
 4. There shall be a probationary period of twelve months, after induction.
 5. Contribute a minimum of 15 hours annually in service to the Club, excluding monthly or Committee meetings.
 6. Pay all dues and fees promptly.
 7. Familiarize yourself with the club bylaws and parliamentary procedure.
- Past members who have resigned in good standing and request reinstatement shall be given first priority over new applicants.

Please check one or more areas or committees on which you would like to serve:

- | | | | |
|----------------|-----------------------|----------------------------|-----------------|
| Annual Gala | Graphics /Design | Meeting Set-Up & Take-Down | Restaurant card |
| Bears | Hospitality / Kitchen | Piano /Musical Talent | Senior Outreach |
| Cleaning | International Affairs | Photography | Technology |
| Docenting | Legal / contracts | Publicity | Other Skills |
| Event Planning | | | |
| Grant Writing | | | |
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I certify that the guidelines have been met and this applicant is therefore eligible for membership induction. Two members proposing:

Primary Sponsor / Date

Have known applicant for ____ years.

Co-Sponsor / Date

Have known applicant for ____ years.

Dates applicant attended 3 regular meetings:

Dates / Hours applicant volunteered a total of ten (10) hours (Event Planning, Gala, etc.)

Sponsors shall have explained the History of the Key West Woman's Club, reviewed with potential member(s) the goals, mission, activities and non-profit(s) supported by the Club and reviewed with potential member(s) their responsibilities of membership in supporting Club activities. Sponsors should contact their potential members monthly for a minimum of three (3) meetings.

For Membership Chairman

Dues Paid

Board Approval

Date of Membership Approval

Sworn In